

A grant to a locality under the Texas Community Development Block Program may be awarded only if the locality certifies that it is following a detailed Citizen Participation Plan that provides for and encourages citizen participation at all stages of the Community Development Block Program. The Texas Community Development Block Program, Rural Economic Development (RED) fund applicants and funded localities are required to carry out citizen participation in accordance with the following Citizen Participation Plan adopted by the Texas Department of Agriculture for the Texas Community Development Program.

TxCDBG TDA  
RED  
CRP22-0117

### CITIZEN PARTICIPATION PLAN

THE COUNTY OF SABINE, TEXAS

DATE: July 5, 2022

The County of Sabine, Texas shall comply with the following citizen participation plan requirements in accordance with 24 CFR 570.486:

- (1) provide for and encourage citizen participation, emphasizing participation by persons of low and moderate income residing in slum and blight areas and in areas in which TCDP funds are proposed to be used;
- (2) provide citizens with reasonable and timely access to local meetings, information and records concerning the proposed and actual use of CDBG funds;
- (3) provide for technical assistance to groups representative of persons of low and moderate income that request such assistance in developing CDBG proposals with the level and type of assistance to be determined by the applicant/recipient;
- (4) provide for public hearings to obtain citizen views and to respond to questions and proposals at all stages of the Community Development Program, including at least the development of needs, the review of proposed activities, and a review of program performance, with hearings shall be held after adequate notice, at times and locations convenient to potential or actual beneficiaries, and with accommodations for handicapped persons;
- (5) provide for a timely written response to written complaints and grievances, within 15 working days where practicable; and
- (6) identify how the needs of non-English speaking residents will be met in the case of public hearings where a significant number of non-English speaking residents can be reasonably expected to participate.

1. The locality must hold a public hearing concerning any substantial change, as determined by the CDBG, proposed to be made in the use of CDBG funds from one eligible activity to another.
2. Upon completion of the CDBG activities, the locality shall hold a public hearing and review its program performance including the actual use of the CDBG funds.
3. The locality must retain documentation of the hearing notices, attendance lists, minutes of the hearings, and any other records concerning the actual use of funds for a period of three years after the project is closed out. Such records must be made available to the public in accordance with TEX. GOV'T. CODE ANN. CHAPTER 552.

NAME: Daryl Melton  
Daryl Melton, County Judge

DATE:

ATTEST: Jamie Clark  
Jamie Clark, County Clerk

